

GENERAL GIVING GUIDELINES

HOW TO APPLY

The maximum amount sought per application does not exceed \$30,000. Applications will be considered by the Foundation's Board of Governors on a quarterly basis.

An acknowledgement email will be sent confirming the application has been received by the Foundation office and to which quarterly round the application has been allocated.

A maximum of 15 applications will be assessed per funding quarter. Once this limit has been reached, all applicants will be automatically allocated to the next funding round. As a guide, there usually is a waiting period of 6 to 12 months before applications can be considered.

Funding requests are to be submitted by completing the Foundation's Application Form. This can be obtained by emailing, foundation@coopers.com.au or phoning the Foundation office on 1300 664 344 to request a copy be emailed to you.

Please only send the signed original copy of your application, printed single sided and unbound, with one copy of your latest annual report (including financials) and any copies of relevant supporting documentation, photos, testimonials and current quotes.

ELIGIBILITY CRITERIA

Funding can only be provided to organisations with Deductible Gift Recipient (DGR) Item 1 endorsement by the Australian Tax Office (ATO). Proof of your organisation's DGR status must accompany your application form. Refer www.abr.business.gov.au.

Only one application per organisation/DGR can be submitted for consideration by the Board of Governors in any two-year period.

The Foundation is unable to approve funding requests for individuals. Applications may, however, be submitted by organisations with DGR status, that are project based and for the benefit of an individual.

Applications will only be considered if they fit the Foundation's focus. It will support charities that aim to improve and protect the quality of life of Australians, in keeping with Thomas Cooper's values in the following areas:

- Medical research and health care
- Youth education
- Aged care
- Fostering family and community support based on Christian values.

Please contact the Foundation Office on 1300 664 344 to clarify any of the above information or discuss the project you intend applying for, to ensure it has the best possibility of success.